

**The Cultural and Intellectual Community Program Council
The College of New Jersey**

Program Funding Proposal

Name of Person submitting request:

Contact information:

Phone_____

E-mail_____

Department/Group represented: _____

Title of the program for which you are requesting support:

Anticipated date(s): _____

Location: _____

PLEASE ATTACH YOUR PROPOSAL ADDRESSING THE FOLLOWING:

Description of the Program

1. Describe the events planned.
2. Information on speakers or presenters and their credentials.
3. How does this program relate to the year's theme?
4. How will you ensure student involvement in the program?
5. Are you making any efforts to engage the broader campus community? If so, what efforts?

Program Expenses and Funding Sources

1. Costs: Itemize and add total costs for speaker fees and accommodations, advertising, room, labor, and media expenses.
2. Funding: Itemize secured sources of funding.
3. Amount requested from CICPC.

Applications should be returned to the Chair of CICPC via e-mail at cicpc@tcnj.edu.